

SPRING VALLEY ELEMENTARY SCHOOL

VOLUNTEER AGREEMENT

By signing and submitting this form, I acknowledge that I have received a copy of the Spring Valley Elementary School Volunteer Handbook and that I have read and will abide by its contents and all other applicable Spring Valley School District policies and procedures.

I understand that, as a volunteer, I am not compensated for any services, including wages and insurance. I further understand that I have the right to terminate my arrangement at any time with or without cause, and the Spring Valley School District has a similar right.

I make this Agreement in order to provide and to be authorized to perform the following uncompensated services to the Spring Valley School District:

- I am 18 years of age or older and know of no reason which would prevent me from qualifying for and performing the tasks required as detailed in the Volunteer Handbook.
- I have acquainted myself with what is required to perform those tasks, and I represent that I have the skill, ability and patience to perform them.
- I assume full responsibility for my own safety and the safety of others.
- That I will perform the volunteer service in compliance with the standards and specifications established, or approved, by the District, and will honor the direction of the District official, to suspend or terminate service.

As a volunteer, I agree to abide by the following code of conduct:

- Immediately upon arrival I will sign in at the office or designated sign-in station.
- I will wear a clearly visible volunteer identification sticker at all times.
- I will use only adult bathroom facilities.
- I agree to never be alone with individual students without authorization of teachers and/or school authorities.
- I will not solicit outside contact with students.
- I agree not to exchange telephone numbers, home address, e-mail address (including social network information) with students for any purpose.
- I will maintain confidentiality outside of school and will share any concerns that I may have only with teachers or school administrators.
- I agree not to transport students.
- I will not disclose, use or disseminate student photographs or personal information about students, self or others.
- I agree not to post, transmit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit or that could be construed as any form of harassment.
- I agree not to photograph or record students without pre-approval from administration.
- I agree only to do what is in the best personal and educational interest of every child with whom I come into contact.

Volunteer Name (printed)

Date Submitted

Volunteer Signature